IRBNet provides the research community with an unmatched set of secure, web-based collaboration tools to support the design, management, review and oversight of research involving human subjects.

As a Researcher, Research Manager, or Research Coordinator you should know how to:

- Log In To IRBNet
- Access Your Study Manager
- Build Your Electronic Study Package
- Share with Your Research Team
- Communicate with Your Team
- Sign Your Study
- Submit Your Study for Review
- Access Your Review Decision and Board Documentation
Researcher: Initial Study Submission
Training Energizer

Log In To IRBNet
with your User Name and Password at: www.irbnet.org

Innovative Solutions for Compliance and Research Management

Comprehensive Solutions

The Industry's Most Complete Solution
IRBNet's unmatched suite of electronic solutions drives effectiveness and productivity for your Administrators, Committee Members, Researchers and Sponsors. These powerful research design, management and oversight tools support your IRB, IACUC, IBC and other Boards with a unified solution.

Flexible, Intuitive and Easy to Use
Your own forms. Your own processes. Your own standards. The data you need. From electronic submissions to form wizards, to agendas, minutes, and more. Our easy to use, web-based tools are rapidly launched and backed by our best practices expertise and the industry's leading support team.

Secure, Reliable and Affordable
IRBNet's secure web-based solution is accessible to your research community anytime, anywhere. Our enterprise-class technology is affordable and designed to accommodate institutions of any size.

Test Drive IRBNet
See for yourself...

Demo

Satisfied Members
"IRBNet makes our entire operation more efficient, saving time and money. It is amazing how much more we get done, in less time and with the same staff. It's fantastic."
- Ken Grissett
IRB Manager
Sacred Heart Health System

2008 Events - Join Us
Access Your Study Manager
The STUDY MANAGER provides you with quick access to all of your studies.

<table>
<thead>
<tr>
<th>Study Title</th>
<th>Status</th>
<th>IRBNet ID</th>
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<tbody>
<tr>
<td>Public Acceptance of Dihydrogen Monoxide</td>
<td>Work in progress</td>
<td>100104-2</td>
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<td>A Phase 3, Randomized, Placebo-Controlled, Blinded, Multicenter Study of</td>
<td>Pending Review</td>
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<td>the Induction and Maintenance of Clinical Response and Remission by...</td>
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<td>Childhood obesity and lunchroom menus</td>
<td>Pending Review</td>
<td>83661-1</td>
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</table>

[Search] 3 Studies found, displaying all Studies.
Researcher: Initial Study Submission

Training Energizer

Build Your Electronic Study Package

Step 1: Provide basic information about your study.

Create a New Study

To create a new study, first provide the basic study information below. Once your study is created you may attach study documentation and share the study with other users.

- **Research Institution:** Metropolitan University, Frederick, MD
- **Title:** RSV Concomitant Infection
- **Local Principal Investigator:** Simon Archuleta
- **Keywords:** Tamiflu, Pediatric
- **Sponsor:** National Science Foundation
- **Internal Reference Number:** DEPT-890A

*required fields

Continue  Cancel
Build Your Electronic Study Package
Step 2: Attach your electronic study documents.

Select a Library: New York Methodist Hospital IRB, Brooklyn, NY
Select a Document: IRBNet Guidance Document - Read Me First

Step 2:
Assemble your document package.
Documents in this Package:

There are currently no documents in this package.

- Drop down menu for your Institution's libraries and documents.
- Add study documents here.
IRBNet provides two mechanisms for entering documents into the system.

- Browse your hard drive for documents and attach documents required by SOP.
- If your institution has a required online IRBNet Document Wizard it will be located here.
Training Energizer

Build Your Electronic Study Package
Step 2: Attach your electronic study documents.

Welcome to IRBNet
Saba Abolahrari

Study Manager
Create New Study

Study Administration
Study Overview
Study Designer
Share this Study
Sign Study
Submit this Study
Study History
Send Mail
Delete this Study

IRBNet ID: 98250-1

Study Designer

[98250-1] Prevalence of Contamination of Stethoscopes After Examination of Patients on Contact Isolation and

Step 1:
Download blank forms, document templates and reference materials to assist you in assembling your document package.

Select a Library: New York Methodist Hospital IRB, Brooklyn, NY
Select a Document: 1 IRBNet Guidance Document - Read Me First

Step 2:
Assemble your document package.

Documents in this Package:

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<th>Document Type</th>
<th>Description</th>
<th>Last Modified</th>
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<td>my consent form</td>
<td>11/06/2008 05:15 PM</td>
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<tr>
<td>Research Application Form</td>
<td>Research Application Form</td>
<td>11/06/2008 05:15 PM</td>
</tr>
</tbody>
</table>

1 View
3 Update
4 Delete document
Share with Your Research Team

Step 3: You may collaborate both within your Institution and across Institutions in the course of your study.

- **Share**: Use this option if you wish to share your study with other Researchers, Committee Members, Administrators or Sponsors at your own institution or any other institution. For example, you may wish to share this study with other members of your research team so that you may collaborate in the design and development of the study, or with a selected Committee Member or Administrator to solicit feedback prior to submitting your study. You may provide any individual with Full, Write or Read access.

- **Multi-site**: Use this option only if your study is a multi-site study and you wish to send a complete and independent copy of this study to a Principal Investigator at another site. The local Principal Investigator will receive their own independent copy of all study documents and may modify their copy of these documents (such as consent forms) to meet the requirements of their local Board. You will be able to monitor the progress of this study at every local site. The other local Principal Investigators will also be able to monitor the progress of this study at every local site (including your own).

- **Transfer**: Transfer your ownership of this study to another user. In doing so you will relinquish all access to this study and the designated user will be granted Full access.

✓ Almost every study requires the “Share” designation.
Share with Your Research Team

You can grant each member of your team the level of access that they require.

- Select ‘Research Institution’ to share with a research collaborator
- Select the Institution in which your colleagues are members.
Share with Your Research Team
You can grant each member of your team the level of access that they require.

Grant the appropriate level of access required for each collaborator.
Communicate with Your Team
Use the Send Mail feature to quickly communicate with your team.
Sign Your Study
Step 4: Electronic signatures become a permanent part of your electronic study record.

任何人都可以签署研究。
Submit Your Study for Review
Step 5: You may submit your study to one or more boards for review.

IRBNet supports multiple models of review. Using the IRBNet “Submit” feature, you may electronically submit your study to either a single Board, or to multiple Boards. Each Board you submit to will be notified of your submission and given access to view your electronic study documents. Each Board will also be permitted to electronically record their review decision, which will be stored as a permanent part of your study record. You will be automatically notified when the review decision is electronically recorded.

Please select a Board:

 ✓ The default IRB highlighted is your home IRB.
Submit to your Board: The system enables you to send a message to the coordinator, and elect what submission type it is. IRBNet knows the coordinator of your committee.

Send a kind word to your committee coordinators!
Receive Your Review Decision

Review decisions are available in real time from your Study Overview.

Click “Review Details”
Receive Your Review Decision

Details include Agenda Date, Review Type, Status, Effective and Expiration Dates, and Board Documents.

- Submission Details are here.
- Review Details are here.
- Board documents are here.
Where to Get Help...

Your IRB Office can offer you assistance and training on IRBNet as well as advice on how to comply with important policies and standards as you use IRBNet.